



WOOD COUNTY SHERIFF'S OFFICE



1960 E. GYPSY LANE ROAD, BOWLING GREEN, OH 43402

JAIL MAIN PHONE: 419-354-7744* * WEBSITE: WWW.WOODCOUNTYSHERIFF.COM

JUSTICE CENTER VISITATION SCHEDULE

Monday	Tuesday (20 Minute)	Wednesday (20 Minute)	Thursday (30 Minute)	Friday (30 Minute)	Sat & Sun
No Visitation	Male F Dorm 4:30 P.M	Inmate Workers/Trustees 2:00 P.M.	Male Medium Housing 1:00 P.M.	Male Minimum Housing 9:00 A.M.	No Visitation
	Male Medium Housing 5:30 P.M.		All Female Units 2:30 P.M.	Male F Dorm 10:00 A.M.	
	Male Special/ Max/Holding Cells 6:30 P.M.			Male Special/ Max/Holding Cells 1:00 P.M.	
	All Female Units 7:00 P.M.				
	Male Minimum Housing 8:00 P.M.				
This Visitation Schedule is subject to change due to inclement weather, operational necessity, observed holidays, and/or at the discretion of the Sheriff					

****See back for Visitation rules and guidelines****



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Visitation Guidelines:

- *All visitors must arrive at least fifteen (15) minutes prior to the visitation start time to sign-in and be screened.
- *Visitors arriving late will be denied visitation
- *There is a limit of four (4) visitors for each twenty/thirty (20/30) minute visit period. Two (2) visitors may visit at a time (A child is counted as one visitor)
- *All adults must present a valid photo ID (driver's license/state ID) for visitation screening
- *A parent or legal guardian must accompany all visitors under the age of 18 years of age
 - All visitors less than 18 years of age must present a birth certificate **AND** a social security card
 - Legal guardians must present proof of guardianship (**ex. Certified copy of a journal entry ordering guardianship, etc.**)
 - Only **ONE child** will be permitted to visit with a parent/legal guardian at one time
 - Children will not be disruptive in visitation or the lobby
 - Any child left sitting in the lobby **MUST** be supervised by an adult
 - No child can stand/or sit on the ledges/stools in visitation. All children are to sit on the stool or a parent/guardian's lap during visitation
 - Any child not following these rules will not be permitted to return
- *All visitors shall be screened through a metal detector prior to entering the visitation area. A frisk (pat down) search may be conducted by Justice Center Staff if the metal detector is alarmed
- *All coats/jackets/purses/wallets/cell phones/electronic devices/card keys must either be secured in available lockers/coat rack in the Lobby or be stored in the visitor's vehicle. The Justice Center will not be responsible for lost or stolen items. A locker key will be permitted in the booths.
- *Visitors are required to wear appropriate clothing. This will include, but not be limited to, having no exposed midriff's/shoulders/cleavage. Shorts and Skirts are to extend to the knees when sitting.
- *Booth placement is at the discretion of staff per circumstance
- * Visitors who have been an inmate in the WCJC can **NOT** visit for **60 days** after the date of release



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*Failure to follow any and all rules as posted or verbally issued of the Justice Center shall result in forfeiture of visitation privileges